

# First **Catholic** Slovak Ladies **Association**



24950 Chagrin Blvd., Beachwood, Ohio 44122  
Telephone: 800-464-4642 Website: fcsla.com

## **2023 QUADRENNIAL CONVENTION** DONATION APPLICATION

First Catholic Slovak Ladies Association (FCSLA) will consider applications from those seeking donations for programs/projects that are in keeping with the vision of our Association which is:

Be a Premier Fraternal Benefit Society that offers quality financial products and benefits.

Donation applications must be sent to the National President Cynthia Maleski and postmarked or dated by a delivery service or electronic media **no later than May 1, 2023**. Donation requests using USPS, or a delivery service can be sent to National President Cynthia Maleski, FCSLA, 24950 Chagrin Blvd., Beachwood, OH 44122. Donation requests using electronic media can be sent to [convention@fcsla.com](mailto:convention@fcsla.com) with "National President Cynthia Maleski – Donation Application" in the subject line.

Please address the following items in your application:

1. Contact person: Name, address, telephone number, and e-mail.
2. EIN/TIN of your organization, church, or institution.
3. Have you applied to us before for funds?
  - a. When?
  - b. For what purpose?
  - c. How much was given?
  - d. Did you send in follow-up reports?
  - e. When was this project completed?

If you received a convention donation from our 42<sup>nd</sup> Quadrennial Convention in 2019, your Status Report from that donation **must be on file** at the home office for your application to be considered.

4. How did you hear about FCSLA?
5. Are any of your group/members/society members of FCSLA? Is there an FCSLA Branch in your area?
6. If funds for a project are requested:
  - a. Describe the program/project in detail, including specific need and duration.
  - b. Include the budget for the program.

7. Who will benefit from the funds requested?
8. Have you attempted to obtain funds for this program/project from other sources?
  - a. If so, from whom?
  - b. Did you receive funds from other sources?
  - c. Were you turned down if so, why?
  - d. How much money did you receive to date, from all sources for this project?
9. How will reports be made (regarding the use of the funds) and by whom?
10. If you are requesting more than \$1,000, please provide us with the following financial information:
  - a. If you are a church or other organization, and you have financial statements which have been audited by an outside public accounting firm, you are required to send us copies of the audit reports from the two years prior to our convention year (which should include the audited financial statements).
  - b. If you are a church or other organization, and you are not audited by an outside public accounting firm, send us copies of your internal financial statements (both balance sheet and income statement) for the two years prior to the convention. These statements must be prepared in a format similar to the balance sheet and income statement referenced in part (a) above. Balance sheets should include a listing of all items owned (i.e., assets) and all debts (i.e., liabilities) as of December 31<sup>st</sup> of the appropriate year. Income statements should provide a listing of all revenue sources (i.e., income) as well as all expenses for the entire year.

***Failure to follow this financial disclosure request will result in a rejection of your donation request.***

11. What programs (Religious, social, or other events) do you have to promote Slovak/Slavic customs and traditions?
12. Where do you see your organization, church, or institution (e.g., are you being considered as a merger partner) in the next ten years?
13. If you were to receive a donation from the FCSLA, how would you make a Public Relations statement and to whom?

First Catholic Slovak Ladies Association has a rich and longstanding history and tradition of philanthropic giving to charitable and educational institutions, especially Catholic religious congregations and houses of formation, Catholic churches and schools, facilities for the aged, and libraries, museums and cultural organizations supporting our Slovak and Slavic traditions and cultures. These donations are awarded at our quadrennial conventions. This application is generally intended to accommodate the entities requesting donations at these conventions.

Usually, individuals do not seek financial assistance at our quadrennial conventions. From time to time, the Association may assist members or others who have suffered dire hardship due to natural disasters or like circumstances by a request made to the home office which may be addressed quarterly by the managing officers. Members may also seek assistance from his or her branch.